Corporate Governance

Against a backdrop of ongoing business globalization, Tokyo Electron maintains a management philosophy that places emphasis on improving corporate value for its shareholders and all other stakeholders. To this end, the Company considers it important to strengthen corporate governance. In line with the following three basic principles, the Company works to maintain a highly effective, optimized corporate governance structure while upgrading and strengthening its internal control systems and risk management system.

Tokyo Electron’s Basic Principles of Corporate Governance
1. Ensure the transparency and soundness of business operations
2. Facilitate quick decision-making and the efficient execution of business operations
3. Disclose information in a timely and suitable manner

The Corporate Governance Framework
Tokyo Electron uses the Audit & Supervisory Board system based on the Companies Act, and furthermore has established its own Compensation Committee* and Nomination Committee** to increase the transparency and objectivity of management. The members of these committees are directors or Audit & Supervisory Board Members, excluding the representative directors. Also, to more clearly define the roles of the Board of Directors and the executive body and to facilitate quick decision-making, Tokyo Electron has adopted the executive officer system since 2003, and in 2015 established the Corporate Senior Staff (CSS), composed mainly of executive officers, as a deliberative body for the Group’s global strategy. Moreover, Tokyo Electron has been disclosing the individual remuneration of representative directors, three of whom are outside Audit & Supervisory Board Members. The Audit & Supervisory Board Members attend meetings of the Board of Directors and other important business meetings, audit the performance of duties by directors, determine audit policy and the division of auditing duties among Members at Audit & Supervisory Board meetings, and examine the Group’s execution of operations. Through these and other measures, Audit & Supervisory Board Members work to provide effective auditing. During fiscal 2015, the Audit & Supervisory Board met seven times.

Outside Directors and Outside Audit & Supervisory Board Members
From the viewpoint of objectively ensuring the effectiveness of the decision-making of the Board of Directors, Tokyo Electron has appointed two outside directors to the Board: Mr. Hiroshi Inoue, who is Chairman of the Board at Tokyo Broadcasting System Holdings, Inc., and Mr. Masahiro Sakai, who is Councilor at Komatsu Ltd. Additionally, to objectively ensure the reasonableness of the audits, Tokyo Electron has appointed three outside Audit & Supervisory Board Members: Mr. Miki Akashi, Mr. Takatoshi Yamamoto and Mr. Ryuji Sakai, who is an attorney at law of Nagashima Ohno & Tsunematsu. Mr. Miki Akashi conducts audits of the Tokyo Electron Group as a full-time Audit & Supervisory Board Member.

Compensation for Corporate Directors and Audit & Supervisory Board Members
Tokyo Electron has adopted the following executive compensation program with the intention of tying compensation more closely to financial results and shareholder value, raising corporate competitiveness, and enhancing management transparency.
1. The compensation for corporate directors consists of a monthly fixed remuneration and a performance-linked compensation.
2. The performance-linked compensation system for corporate directors is designed to align compensation more clearly with financial results and increases in shareholder value. It takes into account consolidated net income and consolidated return on equity (ROE), two performance indicators of consolidated business results. Necessary adjustments are then made when there are special factors that should be taken into account, such as principal performance-linked compensation comprises cash bonuses and stock-based compensation. Performance-linked compensation is limited to five times the fixed yearly remuneration. The ratio of cash bonuses to stock-based compensation has generally been one to one. Stock-based compensation consists of granting share subscription rights with a set strike price of one yen per share and a three-year vesting period before the granted stock options may be exercised.
3. The performance-linked compensation of outside directors does not include stock-based compensation.
4. The compensation for Audit & Supervisory Board Members consists only of a monthly fixed remuneration, to maintain independence from management.
5. Retirement allowance systems for corporate directors and Audit & Supervisory Board Members have been abolished since the end of fiscal 2005, as part of the revisions to Tokyo Electron’s executive compensation program.

Diagram of the Corporate Governance Framework, Internal Control System and Risk Management System

Internal Control System and Risk Management
Tokyo Electron is implementing measures related to Internal Controls Over Financial Reporting based on the Financial Instruments and Exchange Act. In response to the May 2015 changes to the Companies Act and the Ordinance for Enforcement of the Companies Act, the Company has updated the Fundamental Policies Concerning Internal Controls within the Tokyo Electron Group and is working to strengthen internal control systems as a corporate group and to improve the audit system of the Audit & Supervisory Board in terms of concreteness and robustness.

Risk Management System
To more effectively strengthen the internal control and risk management systems of the entire Group, Tokyo Electron has established a dedicated risk management and internal control function within the General Affairs Department under the executive officer in charge of compliance and internal control. This function analyzes the risks which could affect the Group and, as necessary, promotes measures to manage and reduce risk, such as consulting with relevant departments and identifying key risk factors. It also reports on risk management activities to the Audit & Supervisory Board Members and the Board of Directors.
Corporate Governance

Auditing by the Internal Audit Department
The Global Audit Center oversees the internal auditing activities of the entire Tokyo Electron Group. The Center is responsible for auditing the business activities of the Group’s domestic and overseas bases as well as their compliance and systems, and for evaluating the effectiveness of internal control systems. As necessary, the Global Audit Center also provides guidance to operating divisions.

Coordination between Audit & Supervisory Board Members and Internal Audit Department
The Audit & Supervisory Board Members coordinate with the Global Audit Center, a department responsible for internal auditing activities, primarily by attending its report meetings.

Coordination between Audit & Supervisory Board Members and Independent Auditors
The Audit & Supervisory Board Members receive audit plans for the fiscal year from the independent auditors, as well as explanations regarding auditing methods and particular areas of focus, among other matters. The independent auditors audit the year-end financial statements and review the quarterly financial statements, and report the results of their audits to the Audit & Supervisory Board Members.

Compliance Education
The Tokyo Electron Group uses its e-learning system to provide mandatory web-based training covering the basics of compliance, export-related compliance and other topics for all executives and employees. The Group also implements specialized web-based training on insider trading and other subjects that is tailored to particular job positions and functions.

Internal Reporting System
The Group operates an internal reporting system that employees can use to report concerns related to any activity which may violate laws, regulations or principles of business ethics. The entire Group has established an ethics hotline and a compliance hotline, and this reporting system is also in place at each overseas base. In all cases, this system ensures that strict confidentiality is maintained to protect whistleblowers and ensure that they are not subject to any disadvantage or repercussions.

CSR (Corporate Social Responsibility)

CSR Policy
In 2013, Tokyo Electron adopted a CSR Policy based on the Company’s Corporate Philosophy and Management Policies, codifying its basic stance and values with regard to CSR activities and concretely stating its corporate social responsibility and policies. By understanding its duties as a good corporate citizen and earnestly responding to the demands of society, the Tokyo Electron Group seeks to contribute to society and create hope for the future.

CSR Promotion Council, Chief CSR Promotion Director, CSR Promotion Executive Officer
In 2014, the Group established the CSR Promotion Council to formulate and review CSR promotion plans and indicators, and newly appointed a Chief CSR Promotion Director to oversee the meeting. Under the leadership of the CSR Promotion Executive Officer, the Group is working to further enhance CSR activities.

Dialog with Investors
IR Activities
Driving to maintain dialog with investors, Tokyo Electron appoints an executive officer in charge of IR and maintains a dedicated Investor Relations Department under the direct control of the president & CEO.

Tokyo Electron holds earnings release conferences for securities analysts and institutional investors with such speakers as the CEO and the executive officer in charge of accounting. The Group also participates in IR conferences in and outside Japan, at which the executive officer in charge of IR speaks, and holds individual meetings.

The spokespersons for the IR Department hold individual meetings with investors and periodically relay the opinions of investors at these events to the CEO and the executive officer in charge of IR so that feedback can be of use in management.

Shareholders’ Meeting
Tokyo Electron mails a Notice of Annual General Meeting of Shareholders to shareholders more than three weeks in advance of the meeting as one of its measures to vitalize these meetings and to promote smooth and efficient voting. It also sets the date of the Company’s meeting to avoid days on which many such meetings are concentrated. In addition, shareholders are free to cast their votes via the Internet.

Moreover, Tokyo Electron participates in the web-based voting platform for institutional investors operated by KCG, Inc.

To supplement the above shareholder meeting-related initiatives, Tokyo Electron’s website carries notices, resolutions, and voting results of shareholders’ meetings.

Business Ethics and Compliance
Stakeholder trust is the cornerstone of business activities. In order to maintain trust, it is necessary to continuously act in rigorous conformity to business ethics and compliance. In line with the Fundamental Policies Concerning Internal Controls within the Tokyo Electron Group, all Group executives and employees are required to maintain high standards of ethics and to act with a clear awareness of compliance.

Business Ethics
In 1986, Tokyo Electron formulated the Code of Ethics of the Tokyo Electron Group to establish uniform standards to govern all of its global business activities. In the same year, the Company appointed a Chief Business Ethics Director and established the Ethics Committee, which is responsible for promoting business ethics awareness throughout the Group. The Ethics Committee comprises the Chief Business Ethics Director, the Ethics Committee Chairman and the presidents of major Group companies in and outside Japan. The committee meets semiannually to report on ethics-related matters at Group companies and discuss such matters as measures to promote ethics and compliance.

Compliance System
Tokyo Electron has appointed an executive officer in charge of compliance and internal control as part of ongoing efforts to raise awareness of compliance across the Group and to further improve its implementation. In addition, Tokyo Electron has drawn up the Compliance Regulations setting out basic compliance-related requirements in line with the Code of Ethics. The Compliance Regulations are intended to ensure that all individuals who take part in business activities for the Group clearly understand pertinent laws, regulations, international standards and internal company rules, and continuously apply them in all of their activities.

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Does Tokyo Electron have these major components of corporate governance?

<table>
<thead>
<tr>
<th>Compensation Committee</th>
<th>Yes</th>
<th>Composed of directors, excluding representative directors, or Audit &amp; Supervisory Board Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nomination Committee</td>
<td>Yes</td>
<td>Composed of directors, excluding representative directors, or Audit &amp; Supervisory Board Members</td>
</tr>
<tr>
<td>Outside directors</td>
<td>Yes</td>
<td>Two of the 13 directors are outside directors</td>
</tr>
<tr>
<td>Outside Audit &amp; Supervisory Board Members</td>
<td>Yes</td>
<td>Three of the five Audit &amp; Supervisory Board Members are outside Audit &amp; Supervisory Board Members</td>
</tr>
<tr>
<td>Executive officer system</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Disclosure of individual remunerations of representative directors</td>
<td>Yes</td>
<td>Disclosed since 1999</td>
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<tr>
<td>Performance-related compensation system</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Stock option system</td>
<td>Yes</td>
<td>Does not apply to outside directors and Audit &amp; Supervisory Board Members</td>
</tr>
<tr>
<td>Retirement allowance system for executives</td>
<td>No</td>
<td></td>
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<tr>
<td>Anti-bribery measures</td>
<td>No</td>
<td></td>
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</table>

Corporate Governance | Directors, Audit & Supervisory Board Members and Executive Officers